



How Much Do You Know About Communication?

Name: _____ Date: _____

Complete each sentence about communication. The words in the box can help you.

Then check the Answer Key to see how many times you were correct.

1. Good communication begins with good _____.
2. When two people communicate with words, one listens while the other one _____.
3. People tend to trust you when your voice is low and _____.
4. When you "paint pictures" with words, you help others understand what you _____.
5. It's always wise to _____ before you speak.
6. The best way to not become nervous when you speak is to _____ your talk ahead of time.

Word Box

think mean listening speaks plan calm

MORE! Use words to paint a picture to describe your favorite place. You can tell about or write about your special spot!

Answer Key: 1. listening 2. speaks 3. calm 4. mean 5. think 6. plan